Dear Student:

Welcome to the University of Northern Iowa (UNI) and to the Culture and Intensive English Program (CIEP)! I am happy that you have chosen to study with us. As you prepare for your arrival at UNI, there are a few important things you need to know:

**New Student Orientation**
Before classes begin, please attend the CIEP student orientation program at UNI. Most of the orientation sessions are mandatory for all new CIEP students. You will not be able to begin classes in CIEP until you have completed the orientation. The orientation program helps you to become familiar with UNI rules and regulations, campus services, UNI facilities and is also a great introduction to life at the University. The attached orientation program is subject to changes. Please visit: [www.uni.edu/ciep/orientation](http://www.uni.edu/ciep/orientation) for the latest version.

**Arrival Information**
You are encouraged to arrive on campus on or before August 16, 2016. Before August 5, 2016, all new students are required to complete the Online Arrival Information form at: [www.uni.edu/ciep/orientation/arrival](http://www.uni.edu/ciep/orientation/arrival).

**Airport Pickup**
Upon request, we will arrange for airport pickups for those students arriving at the nearby Waterloo Airport (Airport code: ALO) or Eastern Iowa Airport (Airport code: CID, located farther away in the city of Cedar Rapids). To request this service, please complete the form online at: [www.uni.edu/ciep/orientation/arrival](http://www.uni.edu/ciep/orientation/arrival).

**Emergency Situations**
In an emergency, please call UNI Public Safety at 319-273-4000.

**Students with Disabilities**
Individuals with disabilities are encouraged to attend all UNI-sponsored events. If you are a person with a disability who requires a reasonable accommodation in order to participate in this program, please contact the CIEP at ciepadmissions@uni.edu at least one week prior to your arrival.

**Arrival at UNI**
After you arrive on campus, please bring your passport, visa, and travel and immigration documents to the CIEP office at Bartlett Hall, Room 3025 on Wednesday, August 19 at 9:00 am. **If you will live in the UNI Residence Halls, please note that you will need to bring your own linens** (bed sheets, pillow, pillowcase, blanket, towel and washcloth) or you may purchase a full set upon arrival for approximately $60.00.

If you have any questions, please contact: ciepadmissions@uni.edu. We look forward to meeting you soon!

Sincerely,

Carolina Coronado-Park
CIEP Director
ORIENTATION SCHEDULE
Fall 1 2016 (August 16 – August 23)
CIEP STUDENTS

TUESDAY, AUGUST 16
Arrival Date – Welcome to UNI!

WEDNESDAY, AUGUST 17
8:00 a.m. – 8:45 a.m. CIEP Check-In: Meet at the CIEP Office, Bartlett Hall, Room 3025 Please bring your passport, I-94, and immigration documents (I-20 or DS-2019) so we can register your arrival.

9:00 a.m. – 9:45 a.m. UNI Student ID Card & CIEP Group Picture: Meet at the CIEP Office, Bartlett Hall 3025 A member of the CIEP Activities Staff will help you receive your UNI student ID card for use in the dining centers, recreation facilities, and library. We will also take an optional group picture.

10:00 a.m. – 3:00 p.m. CIEP Placement Exam: Meet at the CIEP Office, Bartlett Hall, Room 3025 We must evaluate your English language ability in order to place you in the correct classes for Reading, Writing, Grammar, Listening and Speaking. Lunch will be provided during a break in the exam. This test will take approximately four hours. The test will be held in CBB 225, 121, 125, 126, and 127.

THURSDAY, AUGUST 18
7:45 a.m. – 9:45 a.m. Tuberculosis Screening/MMR: Meet at the CIEP Office, Bartlett Hall, Room 3025 All UNI students, including international students, are required to have tuberculosis screening and testing. This screening will be done at the UNI Student Health Clinic. The test costs $108. UNI Students are also required to show proof of two Measles, Mumps and Rubella (MMR) vaccination records. If you do not provide proof of an MMR vaccination (in English), you will receive the first one during this session. The cost of MMR vaccinations is $95 dollars each. The health insurance provided by UNI will cover most of the TB and MMR fees. Please remember to bring your health immunization records with you to this session!

11:15 a.m. – 11:45 a.m. CIEP Department of Residence Information Session: Meet at the CIEP Office, Bartlett Hall 3025 After you have received your ID card, Jean Wiesley, DOR Assistant Director, will discuss services the Department of Residence offers to international students. Carol Fletcher, Assistant Director of Dining will also be available to answer any questions you have about dining options, meal plans and dining dollars. The session will be held at the Department of Residence Office.

12:00 noon – 1:15 p.m. CIEP Lunch: Piazza Dining Center Join us for a lunch with other new CIEP students at the Piazza dining center on campus.

1:30 p.m. – 2:30 p.m. CIEP Internet Resources & Services: Meet at Piazza Dining Center In this session, we will help you to open your UNI e-mail account, utilize the My Universe student computer information system, find a job and pay your E-Bill. The session will be held in Sabin Hall, Room 102.

2:30 p.m. – 3:30 p.m. UNI Campus Tour: Meet at Sabin Hall, Room 102 At this time, a CIEP staff member will guide you through a tour of the campus so you can become familiar with the buildings, classroom locations, and service facilities at UNI.

New Student Orientation for CIEP Admitted Students
FRIDAY, AUGUST 19

8:00 a.m. - 9:00 a.m. **CIEP Informational Session:** Meet at the CIEP Office, Bartlett Hall Room 3025
   The CIEP Director and the Promotions & Admissions Specialist will review important information about life at UNI and discuss the essential information that you, as a CIEP student, must have as you begin your studies. You will learn about immigration and employment regulations, tax responsibilities, and living safely in Iowa. The session will be held in CBB 109.

9:15 a.m. - 10:30 a.m. **CIEP Student Handbook Review:** Meet at the Curris Business Building, Room 109
   One of the CIEP teaching staff members will review with you the CIEP academic policies and procedures while you are enrolled in the program. The session will be held in CBB 109.

10:45 a.m. - 11:45 a.m. **CIEP 6 Habits of Highly Effective International Students:** Meet at the Maucker Union, Elm Room
   In this session, the CIEP Student Services Coordinator will discuss American culture and give you some tips on how to make the most of your time at UNI. The session will be held in CBB 109.

12:00 p.m. - 1:30 p.m. **CIEP Welcome Lunch**
   Come to meet CIEP staff and students in a social event to welcome you to UNI and prepare you for the exciting new educational experience in the United States.

2:00 p.m. – 4:30 p.m. **Cedar Falls Essentials Shopping Trip**
   *After the welcome lunch we will take the city bus to a local shopping center in Cedar Falls. CIEP staff members will help you to understand the public transportation in Cedar Falls and you will have time to shop for supplies, clothing, gifts, snacks and more. The bus will cost $1.25. Please bring this amount in cash with you. There will be a bus returning to campus at 3:25 p.m. and an additional bus returning to campus at 4:25 p.m.*

MONDAY, AUGUST 22

9:00 a.m. - 9:45 a.m. **CIEP Safe Behavior Management:** Meet at the CIEP Office, Bartlett Hall 3025.
   This session will highlight some policies and rules related to healthy student lifestyles on Campus. Joan Thompson, UNI Health Educator and Victim Services Advocate, will present and be available to answer any questions. Session will be held in CBB 221.

10:00 a.m. - 10:45 a.m. **CIEP Rod Library Tour:** Meet at the Circulation Desk in the Rod Library
   We will walk together as a group to the Rod Library. Leila Rod-Welch will give a tour of the library and the resources available to help you as a CIEP student.

1:00 p.m. - 2:30 p.m. **CIEP Orientation Survey, Placement Test Results, and Schedule Pick-up:** Meet at the CIEP Computer Lab, Bartlett 3031
   After completing a brief survey about your orientation experience, you will receive your English Placement test results and your class schedules at this time. Please note that you must have completed everything on your orientation card to receive your schedule.

TUESDAY, AUGUST 23

10:00 a.m. **Classes Begin!** Please check your schedule for class times and room numbers. Good luck!