Getting Started
Each participant should write your name on your computer box. Open the box and remove the contents:

- Dell Latitude XPi notebook computer
- Dell documentation packet (includes the Dell Latitude XP and Dell Latitude XPi Reference and Troubleshooting Guide)
- Microsoft Works for Windows 95 diskettes
- Netscape Package for Dell diskettes
- Introducing Windows 95 book with Certificate of Authenticity
- AC power adapter cable
- AC power cable
- Megahertz modem
- Trackball tool
- Carrying case

Look over the PC Pick-up Form provided by the trainer
- Glance through the list of items to see that you have everything

Back View and Exterior Components

Identifying Exterior Components

Back View

- **Indicator panel**: The indicator panel consists of a power indicator, a drive access indicator, a charging indicator (for the battery), and a low-battery indicator. These indicators are also viewable from inside the computer once the cover is opened.

- **I/O panel**: I/O is an abbreviation for input/output. Examples of I/O devices are the keyboard and a printer. When a program sends a document to the printer, it is engaging in I/O activity. The I/O panel features include:
  - Printer
  - Modem
  - Mouse/Keyboard
  - Monitor

- **Advanced Port Replicator**: Hardware and software support for the Dell Latitude XPi Advanced Port Replicator integrates your notebook computer into a desktop environment. The replicator also supports Ethernet or Token Ring network connections and small computer system interface (SCSI) devices, such as compact disc read-only memory (CD ROM) drives, tape drives, and hard-disk drives.

- **AC adapter port**: This port is used to connect your computer to an external power supply. The port is utilized by plugging in the AC adapter cable (which converts AC power to DC power). Once the AC adapter cable is plugged into the computer’s AC adapter port, a power cable is connected to the box of the AC adapter cable and then plugged into the external power source.

- **Tilt support foot**: Use may use the *tilt support foot* to elevate the back of your notebook computer to achieve a better angle for working on the keyboard. The tilt support foot enables typing and viewing the display to be done more comfortably.

Left Side View

- **Hard disk drive**
- **Security cable slot**
- **PC card slot (two)**: The Dell Latitude XPi system provides support for two PC Cards. A PC Card is a removable I/O card that is slightly larger than a credit card. Examples are a modem, LAN, SRAM, or flash memory card.

- **Power switch**: The power switch is located on the left side of the computer near the back edge. It is denoted by a circle with a short vertical line within it.
Front View and Interior Components

**Battery**: The lithium ion battery takes about 2.5 hours to charge. Depending on the configuration of your computer and the kinds of application programs you are using, a fully charged battery lasts 2 to 3.5 hours with all power management options disabled.

**Display latch**: The display latch releases the display and allows the computer to be opened. It also keeps the computer fastened together when the computer is closed.

**Identifying Interior Components**

**Display**: The display screen enables you to see the work you are doing on your computer. It functions similarly to a monitor on a desktop computer.

**Indicator panel**: The indicator panel consists of a power indicator, a drive access indicator, a charging indicator (for the battery), a low-battery indicator, and keyboard indicators (such as Num Lock). Most of these indicators are also viewable from the back of the computer.
• **Keyboard**

• **Trackball**: The trackball is a pointing device built into a portable computer. It controls the movement of the cursor on the screen, working similarly to a mouse on a desktop computer.

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**Connecting Power Supply**

1. Insert AC power adapter cable into the AC adapter port on the back panel of your computer.
2. Insert the AC power cable into the AC power adapter box.
3. Plug the AC power cable into the external power source.
4. Use the Power Switch to turn your computer on. (Reminder--the switch is on the left side near the back edge.)

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**Using a PC Modem Card**

1. Press eject button to remove spacer in PC Card Slot on left side of notebook.
2. Insert modem card.
3. Attach connector cable.
4. Detach connector cable.
5. Press eject button to remove modem card on left side of notebook.
6. Replace spacer.
7. Return modem card and connector cable to box.

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**Care of Your Dell Latitude XPi**

• See “Safety Instructions” in *Dell Latitude XP and Dell Latitude Xpi Reference and Troubleshooting Guide* on page v.


• See the instructions “Cleaning a Trackball” that came with the trackball tool for guidance on the maintenance of your trackball.