Position Title: Graduate Service Assistant
Reports to: Dr. Douglas Mupasiri, WRT 220, mupasiri@math.uni.edu, 319-273-2631

Terms of Employment:
- For the fall semester: 20 (or 10) hours per week, beginning August 21, 2017 and ending December 15, 2017. Does not include the week of Thanksgiving Break.
- For the spring semester: 20 (or 10) hours per week, beginning January 8, 2018 and ending May 4, 2018. Does not include the week of Spring Break.
- Tutoring hours are between 9 am-4pm Monday through Thursday and 9am-1pm Friday

Compensation:
- Full assistantship salary is $5,120 per semester. Half assistantships may be awarded.
- Salary will be prorated weekly for late start.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- Graduate Assistants may apply for Graduate Tuition Scholarships which are awarded separately.
- For more information on the Graduate Assistantship System and procedures: http://www.grad.uni.edu/assistantships

Position Description:
- Graduate Assistants in the Department or Mathematics grade homework, in-class assignments, quizzes and tests for professors.
- Tutoring in the Mathematics Laboratory
- Proctoring examinations for professors, occasional staffing of the front desk and other duties as needed by the Department of Mathematics

Qualifications:
- Must be a full-time, degree-seeking student in a Mathematics UNI graduate program
- Must be enrolled in 9 graduate level credit hours each semester of assistantship
- Maintain a Plan GPA of at least 3.00. First semester graduate students must have an undergraduate GPA of at least 3.00.
- B.A. degree in mathematics or equivalent

Application Process and Deadline: To apply email the completed Application Form for Graduate Assistantship and Graduate Tuition Scholarship (available at http://www.grad.uni.edu/assistantships. Applications received by March 1, 2017 will be given preferential consideration.