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| **Faculty Activity Categories** |
|  **Hours per day** |
|  | **Sun.** | **Mon.** | **Tues.** | **Wed.** | **Thur.** | **Fri.** | **Sat.** |
| **Student Instruction** |  |  |  |  |  |  |  |
| Classroom teaching, preparation, grading/evaluation  |  |  |  |  |  |  |  |
| Clinical teaching, preparation, grading/evaluation |  |  |  |  |  |  |  |
| Non-classroom instruction (independent studies, thesis work, internships, student productions) |  |  |  |  |  |  |  |
| Mentoring student research |  |  |  |  |  |  |  |
| Student consultation outside the classroom (in person, by telephone, by email, etc.) |  |  |  |  |  |  |  |
| Developing new courses, updating existing courses |  |  |  |  |  |  |  |
| Instructional development activities (workshops, conferences, online seminars, etc.) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Student Advising** (meeting with students to review academic progress/plans, writing letters of recommendation, participating in student orientations and training events, etc.) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Scholarship/Research/Creative Work** |  |  |  |  |  |  |  |
| Sponsored scholarship/research/creative work |  |  |  |  |  |  |  |
| Non-sponsored scholarship/research/creative work |  |  |  |  |  |  |  |
| Attending conferences, seminars, workshops, etc. |  |  |  |  |  |  |  |
| Writing/preparing grants |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Clinical Work** |  |  |  |  |  |  |  |
| Delivery of clinical services |  |  |  |  |  |  |  |
| Administration related to clinical work |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Extension Activities** (Iowa State University only) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Service** |  |  |  |  |  |  |  |
| Service to institution (department, college, university committees, task forces, faculty governance, faculty mentoring, advising student organizations, etc.) |  |  |  |  |  |  |  |
| Service to profession |  |  |  |  |  |  |  |
| Administering centers/institutes, department/college/university programs, research operations |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Community Engagement/Outreach** |  |  |  |  |  |  |  |
| Public partnership projects; private partnership projects |  |  |  |  |  |  |  |
| Public presentations, workshops, seminars |  |  |  |  |  |  |  |
| Technical assistance |  |  |  |  |  |  |  |
|  | **Total Number of Hours Per Day** |  |  |  |  |  |  |  |