Advisement Report Updates for Undergraduate and Graduate Students:

- Major/Minor GPA
- Unit Requirements for Graduation updates (Undergraduate Students Only)
- COURSES IN PROGRESS Fix
- Identification of STUDY ABROAD, NATIONAL STUDENT EXCHANGE and CONSORTIUM COURSES

1. **Major/Minor GPA (Undergraduate and Graduate Students):** Users will find improvements in Major and Minor GPA rules. Now only courses calculated in plan GPAs will show in the list of courses used. In addition to the GPA value, there is now a unit count representing the number of units calculated in the GPA. Only courses that are permanently graded AND that are for graded credit are included in the GPA unit count (ie: excludes units with grade of P or CR). One can divide the GPA by unit count to find grade points used in the calculation. For the total number of units applying to the major or minor, refer to the unit count in the requirement group (RG) at the beginning of the major.

   Additional related resources on GPA can be found on the Registrar’s Office site: [http://www.uni.edu/registrar/students/current-students/academic-standing](http://www.uni.edu/registrar/students/current-students/academic-standing) and the GPA Calculator in MyUNIverse.

2. **Unit Requirements for Graduation updates (Undergraduate Students):** Beginning Wednesday, March 13 the degree unit counts will no longer contain in-progress units (IP, I, RC). In the example below, the student has completed 13 units in her first semester, she is currently registered for 15 units, but the 15 units will not be included in the count until passing grades for those courses are posted.

   ![UNIVERSITY REQUIREMENTS FOR GRADUATION (2008-PRESENT)](image)

   **Bachelor of Arts**
   
   120 Minimum Units Required. Does not count in progress, I or RC units. (LN-030)

   - Units: 120.00 required, 13.00 taken, 107.00 needed

3. **COURSES IN PROGRESS Fix (Undergraduate and Graduate Students):** All courses that are not permanently graded are now showing in COURSES IN PROGRESS. Please note that if there is an
ungraded course from a previous semester, the student will not be able to graduate until the instructor provides a final grade.

### COURSES IN PROGRESS

**UNGRADED COURSES: INCOMPLETE / IN-PROGRESS / RESEARCH CONTINUED COURSES MUST BE GRADED TO EARN DEGREE.** In-progress courses assume successful completion and will show as satisfied in program requirements. If not successfully completed they will move to Courses Not Used. (RG:50021)

#### In-Progress, Incomplete and Ungraded Courses

(RQ:5039, LN:010)

The following courses were used to satisfy this requirement:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH5602</td>
<td>Modern / Postmodern Poetry</td>
<td>3.00</td>
<td>FALL 2012</td>
<td>I</td>
<td></td>
</tr>
<tr>
<td>ENGLISH6188</td>
<td>Sem: Captv. Crimn. Coquettes</td>
<td>3.00</td>
<td>SPRING 2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGLISH6299</td>
<td>Research</td>
<td>3.00</td>
<td>FALL 2011</td>
<td>RC</td>
<td></td>
</tr>
</tbody>
</table>

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4. **Identification of STUDY ABROAD, NATIONAL STUDENT EXCHANGE and CONSORTIUM COURSES (Undergraduate and Graduate Students):** Beginning on March 13, a new line will be added to the COURSES NOT USED (Graduate Students) and UNIVERSITY ELECTIVES & COURSES NOT USED (Undergraduate Students) Requirement Groups. This line identifies temporary UNI placeholder classes for Study Abroad, National Student Exchange and Consortium Exchange experiences that are waiting for the transfer coursework to be posted to their UNI record, at which point the placeholder units will be changed to 0.00 and move from the placeholder electives line to the not used line. The placeholder line only shows if a student is enrolled in a temporary course which has units greater than 0.00. If the placeholder still has units assigned after the related transfer credit is posted then the student’s cumulative and degree hours will be inflated. For questions consult the student’s Office of the Registrar Record Analyst.
Instructions on how to access interactive and/or PDF Academic Advisement Reports from:

**Advisor Center** (Advisor)

**Student Services Center** (Advising Coordinator or Administrator with security)

**Campus Solutions** (Advising Coordinator or Administrator with security)

**Student Center** (Students)

Instructions on how to access other types of PDF Advisement Reports in Campus Solutions:

**What-If Advisement Report** (Advising Coordinator or Administrator with security)

**Completion Advisement Report** (Advising Coordinator or Administrator with security)

If you have any questions, please contact Michele Peck at michele.peck@uni.edu or 273-3406.