Enroll in Payment Plan

1. Access My Universe via UNI home page: www.uni.edu

2. Enter your CAT ID Username and Password. First time users, follow instructions on the page.

3. Click the Go to my Student Center link on the My Page tab.

4. In the Finances section, under My Account, click the Account Inquiry link.

5. Select the Account Services tab.

6. Follow the 4 step process to set up your five month payment plan:

   **Step 1 – Select Payment Plan (5 MONTH)**

   You are eligible to enroll in one of the following payment plans. You will need to follow the 4-step process to enroll:

   **Step 2 – Review Installments**

   **Step 3 – Agreement**

   **Step 4 – Result**

   Note: Your payment plan can now be viewed from the Account Inquiry link, on the Charges Due tab.