
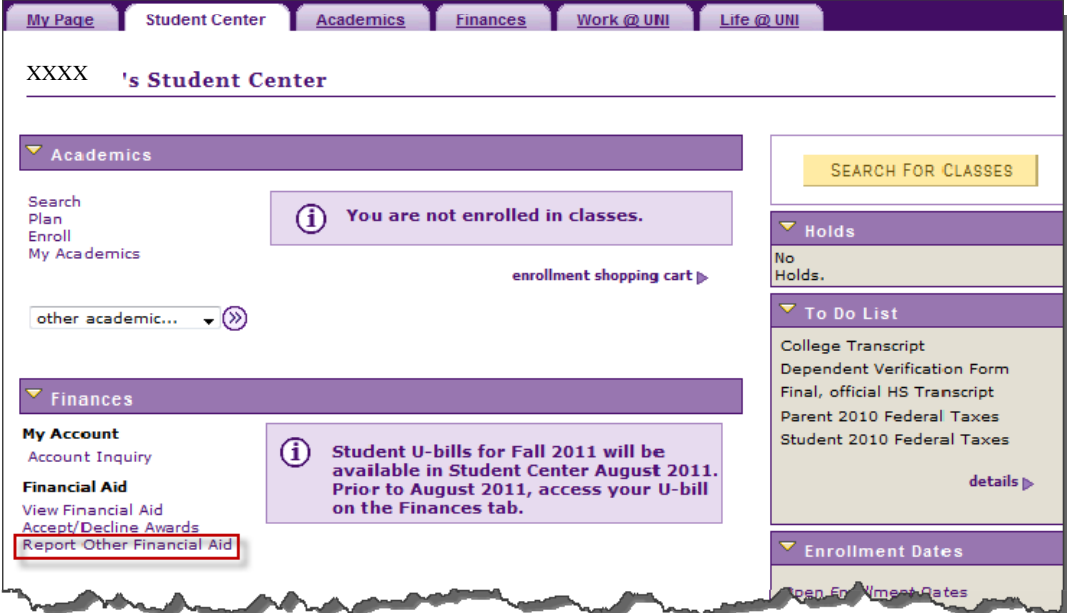





Report Other Financial Aid

Purpose: The following instructions describe how to report other financial aid.

Step	Action
1.	<p>Log onto <i>My Universe</i>. Click the Go to my Student Center link on the <i>My Page</i> tab.</p>  <p><i>Note:</i> The thumbnail image is also a link to Student Center.</p>

Step	Action						
2.	<p>In the <i>Finances</i> section, click the Accept/Decline Awards link.</p> 						
3.	<p>On the Select Aid Year to View page, click the aid year you wish to view.</p> <p>XXXXXXXXXX <input type="text" value="go to ..."/></p> <p>Financial Aid</p> <p>Select Aid Year to View</p> <p>Click the aid year you wish to view</p> <table border="1" data-bbox="363 1314 1419 1377"> <thead> <tr> <th>Aid Year</th> <th>Institution</th> <th>Aid Year Description</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>University of Northern Iowa</td> <td>2011-2012 Financial Aid Year</td> </tr> </tbody> </table> <p>Aid years listed indicate your access to eligibility information regarding your Financial Aid Application.</p> <p><input type="text" value="go to ..."/></p> <p>Result: The Aid from Other Source page is displayed.</p>	Aid Year	Institution	Aid Year Description	2012	University of Northern Iowa	2011-2012 Financial Aid Year
Aid Year	Institution	Aid Year Description					
2012	University of Northern Iowa	2011-2012 Financial Aid Year					

Step	Action										
4.	<p>On the Aid from Other Sources page, click the REPORT ADDITIONAL AID button.</p> <p>XXXXXXXXXX <input type="text" value="go to ..."/> </p> <p>Financial Aid</p> <hr/> <p>Aid from Other Sources</p> <p>2011-2012 Financial Aid Year</p> <p>Click the Report Additional Aid to add other aid that you expect to receive from sources such as private entities or state and local agencies.</p> <p style="text-align: center;">No awards processed or pending.</p> <p style="text-align: right;">REPORT ADDITIONAL AID</p> <hr/> <p>Return to Aid Year Selection</p> <p><input type="text" value="go to ..."/> </p>										
5.	<p>On the Report Other Financial Aid page, enter the award information.</p> <p>XXXXXXXXXX</p> <p>Financial Aid</p> <hr/> <p>Report Other Financial Aid</p> <p>Enter the relevant information below. Click 'Add Another Award' to add more items to the list. All items you report are reviewed by a financial aid counselor. Click 'Save' when you are done.</p> <table border="1" data-bbox="358 1308 1390 1381"> <thead> <tr> <th>*Award</th> <th>*Type</th> <th>Description</th> <th>*Amount</th> <th></th> </tr> </thead> <tbody> <tr> <td>Other</td> <td>Scholarshi</td> <td>Alice Jones Scholarship</td> <td>500.00</td> <td>delete</td> </tr> </tbody> </table> <p>Currency used is US Dollar. ADD ANOTHER AWARD</p> <p>* Required Field SAVE</p> <hr/> <p>Return to List of Aid from Other Sources</p>	*Award	*Type	Description	*Amount		Other	Scholarshi	Alice Jones Scholarship	500.00	delete
*Award	*Type	Description	*Amount								
Other	Scholarshi	Alice Jones Scholarship	500.00	delete							
6.	<p>Click the SAVE button. A confirmation displays. Click the OK button.</p> <p>Save Confirmation</p> <p> The Save was successful.</p> <p>OK</p>										