Setting Browser Cache to Automatically Clear upon Exit

**Purpose:** When you use the Internet to access web pages, files, images and other downloaded content, your web browser caches, or stores, information on your computer. Sometimes this creates access issues and this information must be cleared to resolve the issue. You may clear your cache on an ad-hoc basis or you may adjust browser settings to clear the cache upon exiting the browser.

<table>
<thead>
<tr>
<th>Browser</th>
<th>Action</th>
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| Mozilla Firefox  | • Select **Tools, Options** from the browser menu bar.   **Note:** If you don’t have the top navigation menu, use the Firefox icon in the upper left corner.  
• On the **Privacy** tab, set the **History** dropdown to: Firefox will: Never remember history.  
• Click the **OK** button. Exit and relaunch browser.     |

![Firefox Privacy Settings](image-url)
### Browser Action

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| Internet Explorer | • From the menu bar at the top, select **Tools, Internet Options**  
  **Note:** If you don’t have the top navigation menu, use the **Tools** drop-down menu in the upper right corner OR right-click on the top window border and turn on the **Menu Bar**  
  • On the **General** tab, in the **Browsing history** section, check the **Delete browsing history on exit** box.  
  • Click the **Apply** button. Click the **OK** button. Exit and relaunch browser. |
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| Chrome | • Click the customize icon 🌐 in the upper right corner, select **Settings**  
• Click the **Show advanced settings** link at the bottom of the page  
• In the **Privacy** section, click the **Content settings** button.  

```plaintext
Privacy
Content settings... Clear browsing data...

Google Chrome may use web services to improve your browsing experience. Learn more

• In the **Cookies** section, select **Keep local data only until you quit your browser**.  

Cookies
- Allow local data to be set (recommended)  
- **Keep local data only until you quit your browser**  
- Block sites from setting any data  
- Block third-party cookies and site data  

Images
- Show all images (recommended)  
- Do not show any images  

Manage exceptions...

JavaScript
- Allow all sites to run JavaScript (recommended)  
- Do not allow any site to run JavaScript  

Manage exceptions...

Handlers
```

• Click the **Done** button.  
• Exit and relaunch browser.
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<tr>
<td>Safari (for MAC)</td>
<td>A setting for clearing cache upon exiting Safari is not available; however these alternative options can be used:</td>
</tr>
<tr>
<td></td>
<td><strong>Adjust Safari Preferences for removing history</strong></td>
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<tr>
<td></td>
<td>• Select Safari, Preferences from the menu bar.</td>
</tr>
<tr>
<td></td>
<td>• On the General tab, set the Remove history items field to: After one day</td>
</tr>
</tbody>
</table>

![Safari Preferences](image)

**Turn on Private Browsing**

- Select Safari, Private Browsing from the menu bar.
- Click the OK button in the Private Browsing message box.

![Private Browsing](image)

**NOTE:** Safari users may also select Safari, Reset Safari.