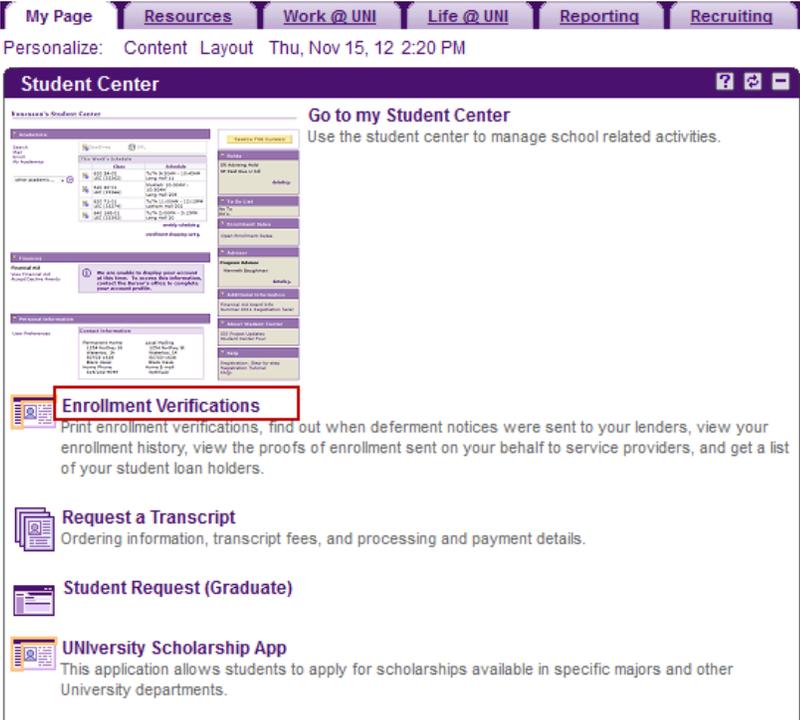
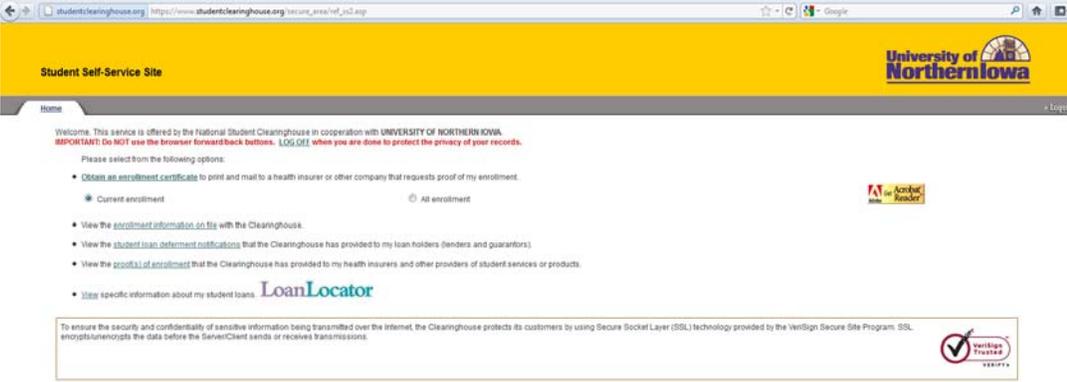


## Student Enrollment Verifications

**Purpose:** The following instructions describe how a student can access the **Student Enrollment Verifications (Student Clearinghouse)** to retrieve documents to verify current/past enrollment, and run degree/enrollment audits.

Step	Action
1.	Log onto <i>My Universe</i> .
2.	<p>Select the <b>Enrollment Verifications</b> link in the <b>Student Center</b> pagelet.</p>  <p><b>Result:</b> The student clearing house web site displays.</p> 

Step	Action												
3.	<p>Click the desired option:</p> <p>Please select from the following options:</p> <ul style="list-style-type: none"> <li>• <a href="#">Obtain an enrollment certificate</a> to print and mail to a health insurer or other company that requests proof of my enrollment.                             <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Current enrollment <input type="radio"/> All enrollment</li> </ul> </li> <li>• View the <a href="#">enrollment information on file</a> with the Clearinghouse.</li> <li>• View the <a href="#">student loan deferment notifications</a> that the Clearinghouse has provided to my loan holders (lenders and guarantors).</li> <li>• View the <a href="#">proof(s) of enrollment</a> that the Clearinghouse has provided to my health insurers and other providers of student services or products.</li> <li>• <a href="#">View</a> specific information about my student loans. <b>LoanLocator</b></li> </ul> <table border="1" data-bbox="354 724 1419 1787"> <thead> <tr> <th data-bbox="354 724 678 766">Option/link</th> <th data-bbox="678 724 1419 766">Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="354 766 678 993"><b>Obtain an enrollment certificate</b></td> <td data-bbox="678 766 1419 993"> <ul style="list-style-type: none"> <li>• Select <i>Current enrollment</i> or <i>All enrollment</i> below the link.</li> <li>• Click the <b>Obtain an enrollment certificate</b> link.</li> <li>• The Enrollment Verification Certificate opens as a PDF in a separate window.</li> <li>• You may save or print the PDF.</li> </ul> </td> </tr> <tr> <td data-bbox="354 993 678 1184"><b>enrollment information on file</b></td> <td data-bbox="678 993 1419 1184"> <ul style="list-style-type: none"> <li>• Select the <b>enrollment information on file</b> link.</li> <li>• Enrollment by term is displayed. 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**Example – Enrollment Verification Certificate**

**National Student Clearinghouse**®  
 2300 Dulles Station Blvd., Suite 300, Herndon, Virginia 20171  
 PH (703) 742-4200 FX (703) 742-4239  
 www.studentclearinghouse.org  
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**IMPORTANT:** If you are forwarding this certificate to a 3<sup>rd</sup>-party, we advise that you print your policy, account or other identifying information on each page.

Policy/Acct. Holder Name

Policy/Account/Group or Other ID #

**Current Enrollment Verification Certificate**

Transaction ID#:           \*\*\*\*\*          

Date/Time Notified: 11/21/2011 12:11 EST

The National Student Clearinghouse as Authorized Certifying Agent for

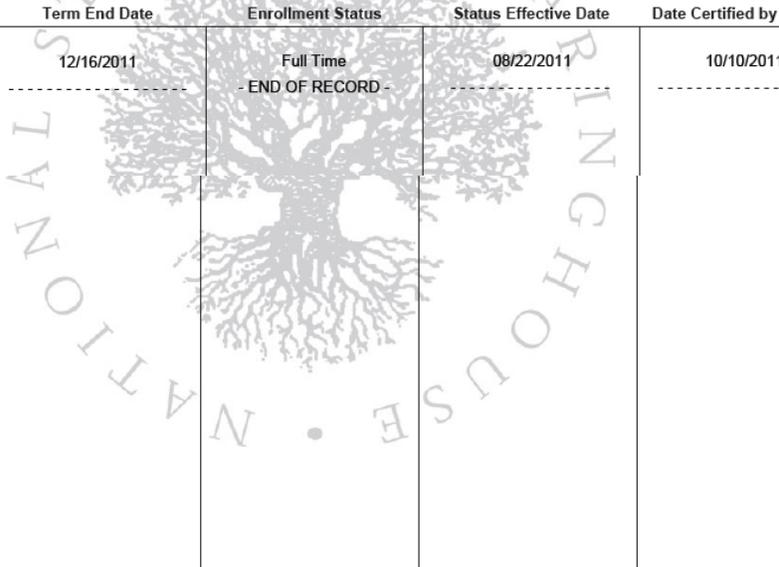
**UNIVERSITY OF NORTHERN IOWA**

verifies the enrollment below for

          XXXXX XXXXXXXX          

The student's current anticipated graduation date is 12/16/2012.

This document should not be used for loan deferment verification purposes. Those verifications are handled by lenders using online access to the Clearinghouse. Refer lenders with questions to service@studentclearinghouse.org.

Term Start Date	Term End Date	Enrollment Status	Status Effective Date	Date Certified by School
08/22/2011	12/16/2011	Full Time - END OF RECORD -	08/22/2011	10/10/2011
				

The University of Northern Iowa is accredited through the doctoral degree by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools (NCA); The Higher Learning Commission, 30 North LaSalle Street, Suite 2400, Chicago, IL, 60602-2504; telephone 312-263-0456.

*This information verified has been obtained directly and exclusively from the individual's educational institution. The Clearinghouse specifically disclaims any responsibility or liability for errors or omissions in information supplied to the Clearinghouse by an educational institution, including direct, indirect, incidental, special, or consequential damages based in contract, tort, or any other cause of action, resulting from the use of information supplied by the educational institution and verified.*

### Example - Enrollment Information on File

Home

All enrollment data is as provided by the school.

Name: DWAIN CALDWELL

Certified by School	Status	Status First Started	Term Begin	Term End	Anticipated Graduation Date	Schl Code	School Name
10/10/2011	F	08/22/2011	08/22/2011	12/16/2011	12/16/2012	001890-00	UNIVERSITY OF NORTHERN IOWA
10/03/2011	F	08/22/2011	08/22/2011	12/16/2011	12/16/2012	001890-00	UNIVERSITY OF NORTHERN IOWA
07/29/2011	L	07/11/2011	05/09/2011	07/29/2011		001890-00	UNIVERSITY OF NORTHERN IOWA
06/14/2011	H	05/09/2011	05/09/2011	07/29/2011	05/10/2013	001890-00	UNIVERSITY OF NORTHERN IOWA

• Click on the [Status](#) link for explanation of the various types.

Note: Only data up to two years old is displayed. For information more than two years old, click on [All History](#).

#### Status

F	FULL TIME
H	HALF TIME
L	LT HALF TIME
W	WITHDRAWN
G	GRADUATED
A	LEAVE OF ABSENCE
D	DECEASED
N/A	ENROLLMENT STATUS NOT RELEASED

### Example – Student Loan Deferment Notifications

Name: XXXX XXXXXXXX

Sent Date	Enrollment Status	Status First Started	Anticipated Graduation Date	Notification Type	Member Name
10/10/2011	FULL TIME	08/22/2011	12/16/2012	Electronic	IOWACOLLEGE AD COMMISSION
10/10/2011	FULL TIME	08/22/2011	12/16/2012	Electronic	IOWASTUDENT LOAN LIQUIDITY CORPORATION
10/10/2011	FULL TIME	08/22/2011	12/16/2012	Electronic	UNIVERSITY ACCOUNTING SERVICE
06/22/2011	HALF TIME	05/09/2011	05/10/2013	Electronic	IOWACOLLEGE AD COMMISSION
06/22/2011	HALF TIME	05/09/2011	05/10/2013	Electronic	IOWASTUDENT LOAN LIQUIDITY CORPORATION
06/22/2011	HALF TIME	05/09/2011	05/10/2013	Electronic	UNIVERSITY ACCOUNTING SERVICE
10/07/2009	WITHDRAWN	04/17/2009		Electronic	IOWACOLLEGE AD COMMISSION
10/07/2009	WITHDRAWN	04/17/2009		Electronic	IOWASTUDENT LOAN LIQUIDITY CORPORATION

**Example – Loan Locator (View specific information about my student Loans)**

[Home](#)

Listed below are the organizations who have reported to us that they have your loans. You should contact them regarding questions related to deferments, forbearances, and repayment options.

Name:

As Of Date	Member Name	Web Site	Customer Service Phone	Extn
10/25/2011	IOWA STUDENT LOAN LIQUIDITY CORPORATION	<a href="http://www.studentloan.org">www.studentloan.org</a>	(800) 243-7552	
11/01/2011	UNIVERSITY ACCOUNTING SERVICE	<a href="http://www.uaservice.com">www.uaservice.com</a>	(800) 999-6227	

Please note that you may have loans held by others that do not participate in this service. Your guaranty agency can assist you in locating any other agencies that may not be listed here. (Guaranty agencies insure delinquent or default.) Click [Go To Guarantor](#) to view information we have regarding your guaranty agency.

Disclaimer: The National Student Clearinghouse makes no representations or warranties regarding the information provided. The listing above is for information purposes only and in no manner limits or removes the Clearinghouse's liability. The Clearinghouse makes no guarantees regarding the availability of this site or information obtained through links to other agencies.